



Vacancy: ECD Teaching Assistant

Are you eager to drive significant change in the educational and holistic well-being of children from under-resourced communities in South Africa?

We prepare our graduates to achieve upward economic mobility, demonstrate good citizenship and become empowered to identify and realise their goals, dreams, and human potential by providing full scholarships at no cost to students from underprivileged communities. Our commitment extends over a 19-year period, encompassing a comprehensive, high-quality educational experience that adheres to national standards.

Christel House has established a global network of eight schools providing education from Grade RR to 12. Among these, our Cape Town centre, launched in 2002, stands as the first of potentially more Christel Houses to be established in Africa. This pioneer institution currently impacts twenty local communities by providing an all-encompassing 19-year educational journey. Our focus is on nurturing strong ethical values and providing a plethora of supportive services, which include professional health care, balanced meals, psychosocial counseling, and family assistance.

About the position: The incumbent ECD Teacher Assistant supports the Grade RR and Grade R Educator in preparing young learners for formal schooling by assisting with daily classroom activities, learner supervision, and the preparation of teaching materials. The Teacher Assistant supports the educator in creating a safe, nurturing, and engaging learning environment where learners are encouraged to explore, discover, and develop foundational skills through play-based learning and structured activities. The ideal Teacher Assistant must demonstrate patience, enthusiasm, and a genuine love for working with young children, while supporting their healthy physical, social, emotional, and cognitive development.

Key Responsibilities:

REQUIREMENTS & SKILLS

- Basic understanding of **Early Childhood Development principles**.
- Ability to support **teaching and learning activities** in the classroom.
- Familiarity with **health, safety, and sanitation practices**.
- Ability to work effectively with young learners and as part of a **team with educators and other staff members**.
- Ability to support classroom preparation, daily activities and learner supervision.
- **Trilingual (English, Afrikaans, and isiXhosa)** will be advantageous.
- Skills required include **listening, organisation, planning, professionalism, time management, basic computer skills, creativity, teamwork and collaboration**.

DUTIES AND RESPONSIBILITIES

- Assist the educator in implementing **daily classroom activities and learning programmes**.
- Support learners during **play-based learning activities, group work, and structured classroom tasks**.
- Prepare and organise **learning materials, teaching aids, and classroom resources**.
- Supervise learners during **classroom activities and outdoor play sessions**.
- Support **early literacy, numeracy, and developmental activities**.
- Encourage positive behaviour and support **classroom management routines**.
- Maintain a **safe, clean, and organised classroom environment**.
- Support learners with **personal care routines**, including toileting, feeding, and hygiene where necessary.
- Monitor learners' **development, behaviour, and wellbeing**.
- Assist with **record keeping, attendance registers and classroom documentation**.
- Work collaboratively with the educator and other ECD staff members.
- Attend **staff meetings, training sessions, and workshops** where required.
- Adhere to all **school policies, procedures, and safeguarding regulations**.
- Perform additional duties as assigned by the educator or school leadership.

EDUCATION / EXPERIENCE

- Minimum qualification: **Preferably be studying towards a teaching diploma, degree or ECD qualification**.
- Certificate in **Early Childhood Development** will be advantageous
- Experience working with **young children in an ECD environment**.
- Previous experience as a **Teacher Assistant or childcare worker** will be advantageous.

Application Process: Closing Date for Applications is 30th October 2026 Please send your CV, a cover letter and evidence of your credentials to The Principal at recruit@sa.christelhouse.org. **Ensure the subject line reads "ECD Teaching Assistant"**.

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