



CHRISTEL HOUSE SOUTH AFRICA

Vacancy : IT Professional

Are you eager to drive significant change in the educational and holistic well-being of children from under-resourced communities in South Africa?

We prepare our graduates to achieve upward economic mobility , demonstrate good citizenship and become empowered to identify and realise their goals, dreams, and human potential by providing full scholarships at no cost to students from underprivileged communities. Our commitment extends over a 19-year period, encompassing a comprehensive, high-quality educational experience that adheres to national standards.

Christel House has established a global network of fourteen schools providing education from Grade RR to 12. Among these, our Cape Town centre, launched in 2002, stands as the first of potentially more Christel Houses to be established in Africa. This pioneer institution currently impacts twenty local communities by providing an all-encompassing 19-year educational journey. Our focus is on nurturing strong ethical values and providing a plethora of supportive services, which include professional health care, balanced meals, psychosocial counseling, and family assistance.

About the position: We are seeking a visionary, results-driven, and hands-on IT Professional to take our technology ecosystem into its next phase of growth. In this role, you will do far more than maintain uptime and check off compliance boxes; you will act as a core business partner, architecting modern solutions and driving enterprise-wide digital transformation.
While you will drive our high-level technical strategy, you are not afraid to roll up your sleeves, dig into the nitty-gritty, and troubleshoot complex technical issues alongside the team when duty calls.

KEY RESPONSIBILITIES:

REQUIREMENTS & SKILLS

- Applicable Diploma or Degree in an IT related field or Master's in Educational Technology.
- 4 years minimum experience in IT.
- Work Experience in a School Environment would be advantageous.
- Demonstrated Project Management experience
- Experience administering: Microsoft 365, Intune, Chromebook, Azure, SharePoint, Teams.

DUTIES AND RESPONSIBILITIES

- Infrastructure Optimization & Roadmap: Support the IT Manager to modernise, maintain, and scale our internal IT infrastructure, hybrid network configurations, and cloud ecosystems to support business growth.
- Drive Business Transformation & Automation: Proactively identify technical friction points across internal departments. Design and implement automated workflows that eliminate manual data entry and save time.
- SaaS Optimization & Asset Management: Audit existing software contracts to ruthlessly eliminate redundant tools, optimize software ROI, and manage all hardware assets.
- SaaS & Identity Architecture: Support the IT Manager to manage and directly configure our identity provider ecosystems (e.g., Azure AD/Microsoft 365, Okta, Google Workspace), ensuring seamless user provisioning and tight access control.
- Business-Value Security: Architect and configure practical cybersecurity strategies, endpoint protection, and disaster recovery frameworks that safeguard the company without creating operational bottlenecks.
- Lead Process & Tool Adoption: Act as an internal consultant and change agent, guiding teams smoothly through the adoption of new software, workflows, and methodologies with clear communication.
- Hands-On Technical Escalation: Serve as the final internal escalation point for complex technical, network, or cloud deployment issues, directly resolving them when required.

Application Process: Closing Date for Applications is 30th November 2026 . Please send your CV, a cover letter and evidence of your credentials to The IT Manager at recruit@sa.christelhouse.org
Ensure the subject line reads " IT Professional ".

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